

## Big Bike Weekend Additional Vendor Information

Big Bike Weekend 2011 will be held at the Holiday Inn, 1900 Hilltop Drive, CA 96002, October 7 through October 9. Vendors are to arrive and set up their displays on October 6th. Gates open at 8:00 am (Earlier setup is not permitted). Booth space will be pre-assigned. Unless otherwise arranged you will be advised of booth location at vendor check-in. Vendors are responsible for setting up and breaking down their own displays. Currently, no telephone lines will be available for use in the vendor area. Vendor check-in will be clearly marked. Vendor parking and trailer storage conveniently located near the vendor area. Please bring with you buckets filled with sand or rocks to anchor your tent in the event of wind.

### General Public Gates Open

Friday, October 7th, 12:00 noon

Saturday, October 8th, 9:00 am

Sunday, October 9th, 9:00 am

Vendors are required to remain open until 7:00 pm on Friday and Saturday and until 2:00 p.m. on Sunday. If special arrangements regarding arrival/setup or breakdown times are required, please contact us IMMEDIATELY no exceptions will be made after set up has taken place. Big Bike Weekend is not responsible for damaged equipment due to power fluctuation, low voltage, or outage.

All displays must be in place when gates open to the general public, with all vehicles removed from the vendor area. As isles are also "Fire Lanes", your display in its entirety must fit inside your vendor space including but not limited to; trailer tongues and tailgates. If space is required to load and unload a vendor trailer each day, that requirement must be addressed when the application is submitted. Trailer awnings cannot extend into the fire isle; merchandise racks and signs must not obstruct the walkway nor hamper the neighboring booth in any way.

Teardown begins October 9th at 2:00 pm and must be completed by 6:00 pm October 9th, 2011. It is required that each vendor booth area be clean and free of debris prior to departure.

All vendor applications are subject to approval by Big Bike Weekend. No application will be processed without full payment. Partial payments will not secure vendor space. "Vehicle Access Passes" will be available at Vendor Check-In cancellation Policy. If paid registration has been completed but the vendor must cancel their attendance, a portion of your rental cost will be retained as follows: 10% for any cancellation prior to August 1, 2011, 25% for cancellations between August 2 and September 15 and no refunds after September 15.

### Vendor Safety

All vendors are obliged to obey all pertinent fire and safety codes, laws, ordinances, and regulations as mandated by the City of Redding.

### Security

Big Bike Weekend will provide security personnel 24/7 inside the vendor area beginning October 6th, 2011. However, vendors are responsible for protecting their merchandise from theft or damage. No one will be permitted to remain inside the security fence after the venue has closed each evening.

### Questions or Concerns

If you have questions or concerns about the above policies and procedures, email us at [bigbikeweekend@hotmail.com](mailto:bigbikeweekend@hotmail.com) or leave a message at 530-222-8025.

### Merchandise Shipments

Big Bike Weekend will accept shipments to the Holiday Inn during the event. NO COD deliveries. Please have items shipped to Holiday Inn, 1900 Hilltop Drive, Redding, CA 96002.