



Redding, CA  
October 7-9, 2011

# VENDOR SPACE RENTAL AGREEMENT

INSTRUCTIONS: Please read the reverse side, complete all sections, and sign the bottom.

## COMPANY INFORMATION (as it should appear in Program and on website)

Company Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Telephone: \_\_\_/\_\_\_\_\_/\_\_\_\_\_ Fax: \_\_\_/\_\_\_\_\_/\_\_\_\_\_

E-Mail: \_\_\_\_\_ Website: \_\_\_\_\_

Yes, it is OK to fax and/or email us (Important for Quick communication). Cell: \_\_\_\_\_

## VENDOR SPACE COST: All vendors must have a City of Redding Business License

### INSIDE DISPLAY SPACE

Includes air conditioning, vendor parking area and secured Vendor Village. Electrical is available. Trailers not permitted inside the exhibit hall.

10'x10' = \$175  
Each add'l 10' = \$75

### OUTSIDE DISPLAY SPACE

Includes vendor parking area. Limited electrical available. Secured Vendor Village.

10'X10' = \$150  
Each add'l 10' = \$75  
Trailers longer than 50' call for pricing.

SPACE REQUEST: Please indicate desired size: \_\_\_\_ x \_\_\_\_ (i.e., 10'x10', 10'x20', etc.)

Check one:  Inside space  Outside Space  Electrical needed (please circle) 110 or 220

## PRODUCT/SERVICE: (Vendors may not sell merchandise with Big Bike Weekend branding.)

Please list the products or services you will display and/or sell. Products on display or sale are limited to items listed below:

Your company will be listed on the Big Bike Weekend website. To have your listing linked to our website, include an additional \$50.

Total space cost: \$ \_\_\_\_\_  
Deposit enclosed: \$ \_\_\_\_\_ (minimum of 10%)  
25% must accompany agreement after 8/1/11  
100% must accompany agreement after 9/15/11  
Website link: \$ \_\_\_\_\_ (must be paid with deposit)

## CHECKS or MONEY ORDERS

Provide URL: \_\_\_\_\_

Total Due: \$ \_\_\_\_\_  
Total amount enclosed: \$ \_\_\_\_\_  
Add'l 15% due 8/1/11 \$ \_\_\_\_\_  
Remaining 75% due 9/15/11 \$ \_\_\_\_\_

I have read and accept the guidelines on the reverse side of this agreement.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (type/print) \_\_\_\_\_ Title: \_\_\_\_\_

## FOR MANAGEMENT USE ONLY

Booth # \_\_\_\_\_ Booth Size: \_\_\_\_\_ Total Fee: \_\_\_\_\_ Accepted by: \_\_\_\_\_  
Deposit: \_\_\_\_\_ Check # \_\_\_\_\_ Balance: \_\_\_\_\_ Date: \_\_\_\_\_

Retain a copy, and return the original along with your payment to;  
Big Bike Weekend, 2205 Hilltop Drive, PMB 9011, Redding, CA 96002  
For more information phone: 530-222-8025 (message machine)

## GUIDELINES

We, the undersigned, do hereby apply for the reservation of vendor space in Big Bike Weekend, October 7, 2011 to October 9, 2011. When executed by both parties, this Agreement shall constitute a binding agreement between Big Bike Weekend, a California nonprofit corporation, who agrees to rent to the undersigned vendor, and the undersigned vendor, who agrees to rent from Big Bike Weekend, the vendor space, on terms contained herein. Vendor agrees to abide by all Vendor Rules & Regulations. Vendor understands that booth space allocation shall be at the discretion of Big Bike Weekend and that this Agreement shall be legally binding between Big Bike Weekend and the vendor upon acceptance in writing by Big Bike Weekend. Vendor understands and agrees that any change in the information on this Agreement must be made in writing to Big Bike Weekend. It is understood that the Big Bike Weekend, is held RAIN OR SHINE.

Neither Big Bike Weekend (its partners, representatives, volunteers, official sponsors, and official contractors), nor the facilities it leases (their representatives and employees) will be liable for the safety of a vendor's property, the vendor's agents or employees from theft, damage by fire or any other cause. Vendor, for itself, its directors, officers, agents, representatives, servants, licensees, invitees, patrons, guests, or contractors and their personal representatives, assigns, heirs and next of kin (herein referred to as "Vendor") hereby releases, waives, discharges and covenants not to sue Big Bike Weekend, their directors, officers, volunteers, agents, representatives, servants, licensees, invitees, patrons, guests or contractors (herein referred to as "Releasees") and each of them, from all liability to Vendor for any and all loss or damage, and any claim or demands therefore on account of injury to the person or property or resulting death of Vendor arising out of or relating to the Big Bike Weekend, whether caused by the negligence of the Releasees or otherwise. Vendor hereby agrees to indemnify, save and hold harmless the Releasees and each of them from and against any loss, liability, damage, or cost Releasees may incur from any and all claims, demands, actions, causes of actions, penalties, judgments, and liabilities of every kind and description (including court costs and reasonable attorneys' fees) for injury to or any death of persons, and damage to and loss of property which are caused by, arise from or grow out of the acts or omissions of Vendor incident to Big Bike Weekend, or from any breach by Vendor of any term or condition of this Agreement. Vendor hereby assumes full responsibility for any risk of bodily injury, death or property damage arising out of or related to the Big Bike Weekend, whether caused by the negligence of Releasees or otherwise. Vendor hereby confirms that it holds adequate and current liability insurance.

### AT LEAST READ THIS PART

- A. There will be a \$50 charge for all late payments.
- B. Big Bike Weekend has exclusive rights to all event novelties (i.e. event t-shirts, event pins, etc.). It is understood that Big Bike Weekend may not be used in any manner without prior written permission.
- C. Vendor shall comply with all California State laws and local ordinances regarding the sale of specialty items. Knives and guns are not permitted. At its discretion, Big Bike Weekend reserves the right to prohibit the sale and/or display of any products it considers unsuitable and/or in poor taste.
- D. Illegal drugs, drug paraphernalia, weapons, merchandise containing racial slurs, manufacturer or copyright infringements, obscenities or other offensive material will not be permitted and will be subject to confiscation. Merchandise designed to be passed off as event merchandise (use of city, date, event name, trademarks, etc.) or which has this effect will not be permitted.
- E. The use of generators is permitted. Electricity is limited (please bring 50' extension cord).
- F. All vendors with rigs and/or trailers to be displayed must arrive at the assigned time in order to be placed in the Vendor Village. Vendor will be notified in September of the assigned placement time. If the trailer or rig does not arrive at the specified location at the assigned time, placement cannot be guaranteed and a refund will not be provided.
- G. Cancellation of space: 10% of rental cost will be retained for any cancellation prior to August 1, 2011. August 2-September 14 25% of rental cost retained. After September 15 - 100% of rental cost retained. EVENT IS HELD RAIN OR SHINE.
- H. Additional information and guidelines will be sent prior to the event.

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Big Bike Weekend \* 2205 Hilltop Drive, PMB 9011\* Redding, CA 96002  
*For more information phone: 530-222-8025 (message machine)*